



## LITTLE GADDES DEN *parish council*

THE PARISH COUNCILLORS ARE SUMMONED TO THE MEETING  
OF LITTLE GADDES DEN PARISH COUNCIL WHICH WILL TAKE PLACE IN THE VILLAGE HALL  
on **MONDAY 28th January, 2019** at 8.00pm  
**ALL MEMBERS OF THE PARISH AND PRESS ARE INVITED TO ATTEND**

# Agenda

### 1. FORMALITIES

- (i) To receive and accept apologies for absence and signing of the Attendance Book.
- (ii) Declarations of interest and dispensations
  - 1) To receive declarations of interest from Councillors on items on the agenda
  - 2) To receive written requests for dispensations for declarable interests
  - 3) To grant any requests for dispensations as appropriate
- (iii) Minutes. To confirm as a true and accurate record the minutes of Little Gaddesden Parish Council meeting held on **17th December, 2018**.

### 2. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The Parish Council welcomes attendance of the public. Anyone who wishes to speak will be invited to do so at the beginning of the meeting in accordance with the policy on 'Public Participation at Parish Meetings' (available on the web site). Please could members of the public contributing to this section identify themselves to the Chairman. If possible please give advance notice of your query to the Clerk so that the Clerk can circulate to the Councillors ahead of the meeting.

### 3. REPORTS and MATTERS ARISING

- (a) To receive a report from Hertfordshire Constabulary – PCSO if attending, otherwise Clerk
- (b) Progress against Parish Council's 2018/19 Objectives – Cllr. Irving
  - With VHMC continue the program to improve village hall facilities using grant funded assistance where possible – **Clerk**
  - Execute a conservation area character appraisal to create an improved framework for planning decisions – **Chair**
  - Develop a dedicated Parish Council website – **Clerk**
  - Embed GDPR process in the council's system and working practices – **Clerk**
  - Acquire fresh air fitness equipment and launch on the playing fields – **Cllrs Heaphy & Magson**
  - Upgrading of play equipment at Cromer Close – **Cllr Hyde**
  - Develop traffic monitoring capability and speed enforcement – **Cllr Archer and Cllr Hyde**
- (c) Safe Route to school along Hudnall Lane - Clerk
- (d) Parking at Cromer Close – Cllr. Kelly & Cllr Douris
- (e) Flooding on Nettleden Road near the shop and adjacent houses – Cllr. Douris

- (f) Planters at the gateways to Little Gaddesden - Cllr Irving
- (g) Litter volunteers for Hudnall Lane for 2019 - Clerk
- (h) Maintenance Contract re-tender - Clerk
- (i) Widening to the footpath running along the back of Bede Court - Clerk
- (j) Documents to be reviewed/signed off - Clerk
  - Risk Assessment
  - Training and Development
  - Code of Conduct

Items brought forward from previous meetings

Threat of Flooding at Ringshall - Clerk

**4. ADMINISTRATION**

(i) Correspondence - To receive a summary of any correspondence that requires action, and that is not already covered in the agenda.

(ii) Finance -

- a) To approve the schedule of payments
- b) To approve a report on expenditure (April 1<sup>st</sup> 2018 to end of **December 2018**)
- c) Finance meeting recommendations regarding the Precept and budget for 2019/2020 )
- d) Salary increase for Clerk recommended by NALC. Statutory wage increase for Village Hall Manageress.

(iii) Planning - To note the Planning Working Group's recommendations and agree wording of the consultation responses to DBC. See the Planning schedule (to be presented at the meeting).

**5. COUNCILLOR UPDATE / agenda items for next meeting**

Items raised are for discussion only, no resolutions can be made on items that did not form part of the agenda but new matters can by agreement of the Council be added to the agenda of the next Parish meeting

**6. DATE OF NEXT MEETING -18<sup>th</sup> February, 2019.**

**FINANCE SCHEDULE**

a. Cheques for approval. The Council will consider whether to approve the following:-  
 Clerk & Village Hall Manager - Salary & PAYE for **Jan**  
 SRT Trading Limited - £220 plus vat - Warden Services (**Jan** invoice)  
 MWAgri - £465 ex vat (**Jan** invoice) plus £180 ex vat bund and £135 ex vat goal mesh  
 Petty Cash Clerk - 6 x 160 litre Storage boxes for Village Hall, (Gad Soc paying) Telephone, Ink £250.75 inc vat, (**Jan**)  
 Village Hall hire £135 no vat, Barton Petroleum £499.50 ex vat  
 Eon electricity £35.46 inc vat

b. Cheques/payments received

LGVH Management Committee - Village Hall Manager salary  
 Donation from Osbornes contractors for temporary use of the car park £350  
 Donation from New Year's Eve fund raiser for Gym equipment, £100  
 Donation from Dacorum Borough Council Contribution towards the Christmas Tree £187.50  
 Donation from Louise Archer for Oak deer screens £100

Alastair Greene, (Clerk)

**18<sup>th</sup> January, 2019.**