



LITTLE GADDESSEN *parish council*

THE PARISH COUNCILLORS ARE SUMMONED TO THE MEETING
OF LITTLE GADDESSEN PARISH COUNCIL WHICH WILL TAKE PLACE IN THE VILLAGE HALL
on **MONDAY 9th December, 2019** at 8.00pm
ALL MEMBERS OF THE PARISH AND PRESS ARE INVITED TO ATTEND

Agenda

1. FORMALITIES

(i) Welcome from the Chairman.

(ii) To receive and accept apologies for absence and signing of the Attendance Book.

(iii) Declarations of interest and dispensations.

- 1) To receive declarations of interest from Councillors on items on the agenda
- 2) To receive written requests for dispensations for declarable interests
- 3) To grant any requests for dispensations as appropriate

(iv) Minutes. To confirm as a true and accurate record the minutes of Little Gaddesden Parish Council meeting held on **18th November, 2019**.

2. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The Parish Council welcomes attendance of the public. Anyone who wishes to speak will be invited to do so at the beginning of the meeting in accordance with the policy on 'Public Participation at Parish Meetings' (available on the web site). Please could members of the public contributing to this section identify themselves to the Chairman. If possible, please give advance notice of your query to the Clerk so that the Clerk can circulate to the Councillors ahead of the meeting.

3. REPORTS and MATTERS ARISING

- (a) To receive a report from Hertfordshire Constabulary – PCSO if attending, otherwise Clerk
- (b) To discuss the land for sale in Church Road – Cllr Kelly
- (c) To provide feedback on the DriveSafe Report – Cllr Hyde
- (d) To obtain feedback on the verge clearance at Beacon Road – Cllr. Douris
- (e) To provide an update on Luton Airport expansion consultation response- Cllr. Pritchard
- (f) To receive an update on the Conservation Area Character Appraisal – Cllr Hyde
- (g) To confirm the response to the HCC budget survey – Clerk
- (h) To obtain approval to proceed on fence repairs on the Playing Field – Clerk

4. ADMINISTRATION

(i) Correspondence - To receive a summary of any correspondence that requires action, and that is not already covered in the agenda

(ii) Finance –

- a) To approve the schedule of payments
- b) To approve a report on expenditure (April 1st 2019 to end of **November 2019**)
- c) To agree a date for a Finance Meeting to consider the budget for 2020/21

(iii) Health and Safety – To check that the Play Area inspections have been completed for this month

(iv) Planning – To note the Planning Working Group's recommendations and agree wording of the consultation responses to DBC. See the Planning schedule (to be presented at the meeting).

5. COUNCILLOR UPDATE / agenda items for next meeting

Items raised are for discussion only, no resolutions can be made on items that did not form part of the agenda but new matters can by agreement of the Council be added to the agenda of the next Parish meeting

6. DATE OF NEXT MEETING – 20th January, 2020

FINANCE SCHEDULE

a. Cheques for approval. The Council will consider whether to approve the following:-

Clerk & Village Hall Manager – Salary & PAYE for **Dec**

SRT Trading Limited – £220 ex vat– Warden Services (**Dec** invoice)

MWAgri – £692 ex vat (**Dec** invoice) and £698 ex vat for footpath improvement work (Total £1668 inc vat)

Petty Cash payment £97.66 ex vat to Clerk. Phone bill and Poo bags

Strongs Printers £109 ex vat, printing of planning posters

G.I.Rogers Christmas Tree, supply, delivery and removal for the Green. £375 ex vat

b. Cheques/payments received

LGVH Management Committee - Village Hall Manager salary

PLANNING SCHEDULE - CURRENT APPLICATIONS (will be available at the meeting)

Items to be brought forward for discussion at future meetings

Ringshall Phase2 flood protection

Enhanced signage for safe route to school Hudnall Lane

Web site communications and email actions

Surfacing of the Church Road car park