



LITTLE GADDES DEN *parish council*

THE PARISH COUNCILLORS ARE SUMMONED TO THE MEETING OF LITTLE GADDES DEN PARISH COUNCIL WHICH WILL TAKE PLACE BY WAY OF A REMOTE MEETING HOSTED ON ZOOM on **MONDAY 20th April, 2020** at 8.00pm
ALL MEMBERS OF THE PARISH AND PRESS ARE INVITED TO ATTEND.
FOR JOINING INSTRUCTIONS PLEASE SEE THE PARISH COUNCIL WEB SITE
<https://littlegaddesdenpc.org.uk/agendas-minutes-2020/> and click on the link to join the meeting. To avoid disrupting the meeting please join between 7.50pm and 8.00pm. This meeting will be video recorded and loaded on the web site afterwards.

Agenda

1. FORMALITIES

(i) Welcome from the Chairman.

As this is the Council's first online meeting the Chairman will explain how the meeting will be conducted. To avoid distracting noise on the call, members of the public will be muted initially, i.e. you will be only be able to listen and will not be heard if you try to speak. There will be an open session for the public at the end of the meeting, see section 4.

(ii) To receive and accept apologies for absence.

(iii) Declarations of interest and dispensations.

- 1) To receive declarations of interest from Councillors on items on the agenda
- 2) To receive written requests for dispensations for declarable interests
- 3) To grant any requests for dispensations as appropriate

(iv) Minutes. To confirm as a true and accurate record the minutes of Little Gaddesden Parish Council meeting held on **17th February, 2020**. NB the March meeting was cancelled and of course no minutes were produced.

2. REPORTS and MATTERS ARISING

- (a) To discuss Community support activity in relation to Coronavirus – Cllr Magson
- (b) To provide an update on the Shop and Post Office – Cllrs. Lawson/Kelly
- (c) To receive a report from Hertfordshire Constabulary – PCSO if attending, otherwise Clerk
- (d) To discuss the land for sale in Church Road – Cllr Kelly
- (e) To confirm the arrangements for the cutting of the Green this year – Cllr Hyde
- (f) To provide an update on 'Greener Gaddesden' plan – Cllr Hyde
- (g) To agree how to manage the Cricket covers this year – Cllr Kelly
- (h) To receive an update on the Conservation Area Character Appraisal – Cllr Hyde
- (i) To seek approval to the revised Equality Policy – Clerk
- (j) To seek approval to the revised Financial Regulations – Clerk
- (k) To provide feedback on the South West Herts Joint Strategic Plan briefing - Clerk
- (l) To report on the Drive Safe session of 10th March – Cllr Hyde
- (m) To report on bowls club car park on Saturday mornings. Sports club liaison – Cllr Lawson

(n) To pass on thanks to the Hudnall Lane volunteer litter pickers - Clerk

3. ADMINISTRATION

(i) Correspondence - To receive a summary of any correspondence that requires action, and that is not already covered in the agenda

(ii) Finance –

a) To approve the schedule of payments

b) To approve a report on expenditure (April 1st 2019 to end of **March 2020**)

c) To confirm the budget for the year 2020/21

(iii) Health and Safety – To check that the Play Area inspections have been completed for February and to confirm actions taken during March.

(iv) Planning – To note the Planning Working Group's recommendations and agree wording of the consultation responses to DBC. The Planning schedule will be presented at the meeting.

4. OPEN SESSION FOR MEMBERS OF THE PUBLIC.

The Parish Council welcomes attendance of the public to this remote meeting. Anyone who wishes to speak will be invited to do so by the Chairman. When the Chairman asks for questions, raise your hand so that it is clearly visible on the screen. If the Chairman invites you to ask your question you will be unmuted for that question and then muted again. Depending on how many people are attending the meeting and how this works in practice, the Chairman may adapt the approach during the meeting.

If possible, please give advance notice of your question to the Clerk by email to parishclerk@littlegaddesden-parishcouncil.org.uk so that the Clerk can circulate to the Councillors ahead of the meeting.

5. COUNCILLOR UPDATE / agenda items for next meeting

Items raised are for discussion only, no resolutions can be made on items that did not form part of the agenda but new matters can by agreement of the Council be added to the agenda of the next Parish meeting

6. DATE OF NEXT MEETING – 18th May, 2020

FINANCE SCHEDULE

a. Cheques for approval. The Council will consider whether to approve the following:-

Clerk & Village Hall Manager – Salary & PAYE for **March & April**

SRT Trading Limited – £220 ex vat– Warden Services (**for both March & April invoices**)

MWAgri – £692 ex vat (**for both March & April invoices**)

Petty Cash payment to Clerk for March £155.52 ex vat Phone rental and calls, Poo bags and printing ink and for April Phone rental/calls and ink and laminating paper £52.04 ex vat

Dacorum Borough Council Election fee recharge £1,190.27 no vat

HAPTC Annual subscription and affiliation fee to NALC £644.67

b. Cheques/payments received

LGVH Management Committee - Village Hall Manager salary

Scout Hut Rent - £5

Dacorum payment of grants and precept- £39,149.80 & CIL £11,968.55

Alastair Greene, (Clerk).

15th April, 2020.