



## LITTLE GADDES DEN *parish council*

THE PARISH COUNCILLORS ARE SUMMONED TO THE MEETING  
OF LITTLE GADDES DEN PARISH COUNCIL WHICH WILL TAKE PLACE BY WAY OF A VIDEO  
CONFERENCE on **Monday 21<sup>st</sup> December, 2020** at 8.00pm

**ALL MEMBERS OF THE PARISH AND PRESS ARE INVITED TO ATTEND.**

**FOR JOINING INSTRUCTIONS PLEASE SEE THE PARISH COUNCIL WEB SITE**

**<https://littlegaddesdenpc.org.uk/agendas-minutes-2020/> and click on the link to join the  
meeting. To avoid disrupting the meeting please join between 7.50pm and 8.00pm.**

# Agenda

### **1. FORMALITIES**

(i) Welcome from the Chairman.

As this is an online meeting the Chairman will explain how the meeting will be conducted. To avoid distracting noise on the call, members of the public will be muted initially, i.e. you will only be able to listen and will not be heard if you try to speak. There will be an open session for the public, see section 2.

(ii) To receive and accept apologies for absence.

(iii) Declarations of interest and dispensations.

- 1) To receive declarations of interest from Councillors on items on the agenda
- 2) To receive written requests for dispensations for declarable interests
- 3) To grant any requests for dispensations as appropriate

(iv) Minutes. To confirm as a true and accurate record the minutes of Little Gaddesden Parish Council meeting held on **16<sup>th</sup> November, 2020.**

### **2. OPEN SESSION FOR MEMBERS OF THE PUBLIC.**

The Parish Council welcomes attendance of the public to this remote meeting. Anyone who wishes to speak will be invited to do so by the Chairman. When the Chairman asks for questions, raise your hand so that it is clearly visible on the screen. If the Chairman invites you to ask your question you will be unmuted for that question and then muted again. Depending on how many people are attending the meeting and how this works in practice, the Chairman may adapt the approach during the meeting.

If possible, please give advance notice of your question to the Clerk by email to [parishclerk@littlegaddesden-parishcouncil.org.uk](mailto:parishclerk@littlegaddesden-parishcouncil.org.uk) so that the Clerk can circulate to the Councillors ahead of the meeting.

### **3. REPORTS and MATTERS ARISING**

- (a) To discuss Community support activity in relation to Coronavirus – Cllr Magson
- (b) To receive a report from Hertfordshire Constabulary – PCSO if attending, otherwise Clerk
- (c) To confirm the current use of the Hudnall Field Study Centre – Cllr Saner/Cllr Kelly
- (d) To discuss the process to be used for co-option of a new Councillor - Clerk

- (e) To provide an update on the Village Hall refurbishment – Cllr Kelly
- (f) To consider projects to be funded – Cllr Kelly
- (g) To give an update on the CACA process – Cllr Hyde
- (h) To check progress on the preparation of the Ringshall flood works – County Cllr Terry Douris
- (i) To check on the Hudnall Lane gulley clearance dates – County Cllr Terry Douris
- (j) To discuss the process for managing road closures - Clerk
- (k) To confirm the arrangements and timing of the consultation on the emerging Local Plan – Clerk
- (l) To confirm current sales activity on Church Road land – Cllr Kelly

#### **4. ADMINISTRATION**

(i) Correspondence - To receive a summary of any correspondence that requires action, and that is not already covered in the agenda

(ii) Finance –

- a) To approve the schedule of payments
- b) To approve a report on expenditure (April 1<sup>st</sup> 2020 to end of **November 2020**)
- c) To note the planned Finance Meeting on January 11<sup>th</sup> 8pm.

(iii) Health and Safety

- (a) To check that the Clerk's Play Area inspections have been completed for **December**
- (b) To confirm action taken on repairs to the Children's Play Area in Church Road – Cllr Kelly

(iv) Planning – To note the Planning Working Group's recommendations and agree wording of the consultation responses to DBC. The Planning schedule will be presented at the meeting.

#### **5. COUNCILLOR UPDATE / agenda items for next meeting**

Items raised are for discussion only, no resolutions can be made on items that did not form part of the agenda but new matters can by agreement of the Council be added to the agenda of the next Parish meeting

#### **6. DATE OF NEXT MEETING** – **January 18th, 2021**

#### **FINANCE SCHEDULE**

a. Cheques for approval. The Council will consider whether to approve the following:-

Clerk & Village Hall Manager – Salary & PAYE for **Dec**  
 SRT Trading Limited – £220 ex vat– Warden Services for **Dec**  
 MWAgri – £692 ex vat for **Dec**  
 Petty Cash payment to Clerk for **Dec** £25.20 Tel rental/calls  
 Rod Wilson – Final invoice for tree work - £360 ex vat  
 Gates Plumbers final invoice for Village Hall - £85 ex vat  
 D. Brattle £207.09 inc vat for refurbishment of ramps to climbing frames  
 National Trust £1 rent for land adjacent to Cromer Close Play area

b. Cheques/payments received

LGVH Management Committee - Village Hall Manager salary