



## LITTLE GADDES DEN *parish council*

As we cannot publish a formal agenda during the mourning period for the Duke of Edinburgh, the usual Parish Council meeting on Monday 19<sup>th</sup> April 8pm is being replaced by an informal public meeting same date and time. Matters requiring formal approval will be ratified at the next formal Parish Council meeting on May 17th

**FOR JOINING INSTRUCTIONS PLEASE SEE THE PARISH COUNCIL WEB SITE**

**<https://littlegaddesdenpc.org.uk/agendas-minutes-2020/> and click on the link to join the meeting. To avoid disrupting the meeting please join between 7.50pm and 8.00pm.**

# Agenda

## **1. FORMALITIES**

(i) Welcome from the Chairman.

As this is an online meeting the Chairman will explain how the meeting will be conducted. To avoid distracting noise on the call, members of the public will be muted initially, ie. you will only be able to listen and will not be heard if you try to speak. There will be an open session for the public, see section 2.

## **2. OPEN SESSION FOR MEMBERS OF THE PUBLIC.**

The Parish Council welcomes attendance of the public to this remote meeting. Anyone who wishes to speak will be invited to do so by the Chairman. When the Chairman asks for questions, raise your hand so that it is clearly visible on the screen. If the Chairman invites you to ask your question you will be unmuted for that question and then muted again. Depending on how many people are attending the meeting and how this works in practice, the Chairman may adapt the approach during the meeting.

If possible, please give advance notice of your question to the Clerk by email to [parishclerk@littlegaddesden-parishcouncil.org.uk](mailto:parishclerk@littlegaddesden-parishcouncil.org.uk) so that the Clerk can circulate to the Councillors ahead of the meeting.

## **3. REPORTS and MATTERS ARISING**

- (a) To discuss Community support activity in relation to Coronavirus – Cllr Magson
- (b) To receive a report from Hertfordshire Constabulary – PCSO if attending, otherwise Clerk
- (c) To discuss the pre-application consultation for a radio mast at Holly Tree Farm – Cllr Thompson
- (d) To check progress on the Ringshall flood works – County Cllr Terry Douris
- (e) To confirm action taken re adverse possession of land adjacent to Lady Marian – Cllr Townsend
- (f) To confirm ownership of the strip of highway verge containing the bus stop (opposite Beacon Road Ringshall – Cllr Terry Douris
- (g) To confirm the outcome of the visit to the Hudnall Field Centre – Cllr Saner
- (h) To note the latest survey conducted by the DriveSafe team – Cllr Hyde

#### **4. ADMINISTRATION**

(i) Correspondence - To receive a summary of any correspondence that requires action, and that is not already covered in the agenda

(ii) Finance –

a) To note the schedule of payments

b) To note a report on expenditure (April 1<sup>st</sup> 2020 to end of **March 2021**)

(iii) Health and Safety

To note that the Clerk's Play Area inspections have been completed for **April** and note actions required

(iv) Planning

To note the Planning Working Group's recommendations and agree wording of the consultation responses to DBC. The Planning schedule will be presented at the meeting.

#### **5. COUNCILLOR UPDATE / agenda items for next meeting**

Items raised are for discussion only, no resolutions can be made on items that did not form part of the agenda but new matters can by agreement of the Council be added to the agenda of the next Parish meeting

#### **6. DATE OF NEXT MEETING – May 17th, 2021**

#### **FINANCE SCHEDULE**

a. Note of payments to be approved at the May meeting.

Clerk & Village Hall Manager – Salary & PAYE for **April**

SRT Trading Limited – £220 ex vat– Warden Services for **April**

MWAgri – £692 ex vat for **April**

Petty Cash payment to Clerk for **April** £65.20 inc vat (ICO reg fee and telephone)

KND Surveys Ltd £575 ex vat Land survey of Lady Marian Memorial

Zurich Insurance £667.88 last year of 3 year agreement, premium for insurance cover

HAPTC Subscription £645.60

b. Cheques/payments received

LGVH Management Committee - Village Hall Manager salary

Alastair Greene, (Clerk).

**14<sup>th</sup> March, 2021.**