



## LITTLE GADDES DEN *parish council*

THE PARISH COUNCILLORS ARE SUMMONED TO THE ANNUAL MEETING OF LITTLE GADDES DEN PARISH COUNCIL WHICH WILL TAKE PLACE AT THE CHURCH VESTRY FOR COUNCILLORS ONLY AND BY WAY OF A VIDEO CONFERENCE FOR OTHERS on

**MONDAY 17<sup>th</sup> May, 2021** at 8.00pm

**ALL MEMBERS OF THE PARISH AND PRESS ARE INVITED TO ATTEND.**

**FOR JOINING INSTRUCTIONS PLEASE SEE THE PARISH COUNCIL WEB SITE and click on the link to join the meeting. To avoid disrupting the meeting please join between 7.50pm and 8.00pm.**

# Agenda

## **1. FORMALITIES**

(i) Welcome from the Chairman.

Election of the Chair and Vice Chair for the year, plus signing Declarations of Acceptance of Office.

The Chairman will explain how the meeting will be conducted. Members of the public will be muted initially. There will be an open session for the public.

(ii) To receive and accept apologies for absence.

(iii) Declarations of interest and dispensations.

- 1) To receive declarations of interest from Councillors on items on the agenda
- 2) To receive written requests for dispensations for declarable interests
- 3) To grant any requests for dispensations as appropriate

(iv) Minutes. To confirm as a true and accurate record the minutes of Little Gaddesden Parish Council meeting held on **19<sup>th</sup> April, 2021**.

## **2. OPEN SESSION FOR MEMBERS OF THE PUBLIC.**

The Parish Council welcomes attendance of the public to this remote meeting. Anyone who wishes to speak will be invited to do so by the Chairman. When the Chairman asks for questions, raise your hand so that it is clearly visible on the screen. If the Chairman invites you to ask your question you will be unmuted for that question and then muted again. Depending on how many people are attending the meeting and how this works in practice, the Chairman may adapt the approach during the meeting.

If possible, please give advance notice of your question to the Clerk by email to [parishclerk@littlegaddesden-parishcouncil.org.uk](mailto:parishclerk@littlegaddesden-parishcouncil.org.uk) so that the Clerk can circulate to the Councillors ahead of the meeting.

## **3. REPORTS and MATTERS ARISING**

- (a) To discuss Community support activity in relation to Coronavirus – Cllr Magson
- (b) To receive a report from Hertfordshire Constabulary – PCSO if attending, otherwise Clerk
- (c) To provide an update on the land for sale in Church Road – Cllr Kelly

- (d) To confirm renewal of the Insurance Policy on same terms (3rd year of 3 year term) – Clerk
- (e) To agree how to manage the consultation response on the Government's Telecommunication Proposals – Cllr Thompson
- (f) To discuss whether to make an application for the Bridgewater Arms to be registered as a Community Asset, just in case it were ever to be put up for sale for alternative use - Cllr Saner
- (g) To note current status of the CACA – Cllr Hyde
- (h) To consider whether a memorial tree should be permitted on the boundary of the playing field - Clerk

#### **4. ADMINISTRATION**

(i) Correspondence - To receive a summary of any correspondence that requires action, and that is not already covered in the agenda

(ii) Finance –

- a) To approve the schedule of payments
- b) To approve a report on expenditure (April 1<sup>st</sup> 2021 to end of **April 2021**)
- c) To provide an update on the Internal Audit
- d) To consider whether to renew zoom subscription at £95.92 plus tax

(iii) Health and Safety – To check that the Play Area inspections have been completed for **May** and review quotes for roundabout matting

(iv) Planning – To note the Planning Working Group's recommendations and agree wording of the consultation responses to DBC. The Planning schedule will be presented at the meeting.

#### **5. COUNCILLOR UPDATE / agenda items for next meeting**

Items raised are for discussion only, no resolutions can be made on items that did not form part of the agenda but new matters can by agreement of the Council be added to the agenda of the next Parish meeting

#### **6. DATE OF NEXT MEETING – 21st June, 2021**

#### **FINANCE SCHEDULE**

a. Cheques for approval. The Council will consider whether to approve the following:-

Clerk & Village Hall Manager – Salary & PAYE for **May**

SRT Trading Limited – £220 ex vat– Warden Services (**for May**)

MWAgri – £692 ex vat (**for May**)

Petty Cash payment to Clerk for May £160.77 ex vat

Talktalk domain name renewal £37.80 inc vat

Scottish Power Electricity on the Green, £12.27 inc vat standing order every month

Petty Cash to Cllr Hyde £28.40 inc vat for tree ties and stakes for Lady Marian

b. Cheques/payments received

LGVH Management Committee - Village Hall Manager salary

Dacorum Grant and precept £39,110.00

Jackson Films £600 rent of car park

Alastair Greene, (Clerk).

**12<sup>th</sup> May, 2021.**