



# LITTLE GADDES DEN *parish council*

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON

Monday 19<sup>th</sup> June 2023

PLEASE NOTE THAT MINUTES ARE ALSO PUBLISHED ON THE WEB SITE

<https://littlegaddesdenpc.org.uk>

**The meeting commenced at 7.30 pm.**

**PRESENT:** Cllrs. Townsend, Hartwell, Hyde, Scott and Kelly. Also in attendance, County and Borough Councillor Terry Douris (arrived at 8.15 during item (h)), and nine members of the public.

**APOLOGIES:** The Clerk Vicki Fruish could not attend the meeting and the minutes were taken by the Chair.

### 1. FORMALITIES

The Chairman welcomed everyone to the meeting and explained how the meeting would be run.

The attendance of Councillors was not noted in the register.

**Approval of the Minutes.** The Minutes were agreed as a correct record of the meeting and were signed at the end of the meeting.

**There was no declared conflict of interest.**

### 2. OPEN SESSION FOR MEMBERS OF THE PUBLIC

Cllr. Kelly asked if anyone wished to raise any matters not already covered in the agenda.

- David Brattle did not raise any issues at this stage.

### 3. REPORTS AND MATTERS ARISING

**(a) Election of Vice Chair.** Paul Hartwell was proposed by the Chair and seconded by Jim Townsend and is duly elected and the Formal Declaration of Acceptance of Office was formally agreed and documented at the meeting.

**(b) To receive a report from Hertfordshire Constabulary.**

There was no one present from Hertfordshire Constabulary, and no report had been received by the Chair by the time of the meeting.

**(c) To discuss the current enforcement issues at Church Road**

Cllr Kelly informed the meeting of the status of the enforcement on Church Road.

1. The Section 215 Notice (untidy land notice) on a large number of items on the field **has been appealed**. This notice covered such items as the DAF truck, generator, Caravan. Prior to the

Signed by the Chairman.......... Dated.....7/8/23.....

appeal, this notice had to be complied with by the 8<sup>th</sup> October 2023. We do not know if the appeals will be accepted by the court and are awaiting an update.

2. The section 215 Notice on smaller items on the field has **also been appealed**. This notice covered items such as plastics water containers, sheets of plastic and domestic chairs etc. The same timescales apply as above.

3. The enforcement notice to remove the unauthorised field/shelter outbuilding has also been appealed. This was due for compliance on the 9<sup>th</sup> August 2023, but will now go through the standard appeals process.

**Action: Cllr Kelly to follow up.**

**(d) Nomination of Parish Council representative on Little Gaddesden Charities**

Cllr Scott has been duly nominated to represent the Parish Council.

**Action: Clerk to formally confirm**

**(e) Consider request from school for fund raising "Happy Circus" on the playing fields on Thursday 19th September.**

The school has requested use of the playing field for a fund raising event on the Thursday 19<sup>th</sup> September 2024. The event would involve the erection of a Top Tent on the field covering an area of 50m x 50m and potentially involve the attendance of 400 people.

Link below: [happycircus.co.uk](http://happycircus.co.uk)

The Council has agreed in principle to the event and will obviously discuss the logistical issue of parking and protecting the playing surface in due course.

**Action: Clerk to confirm agreement in principle**

**(f) Discuss the cutting regime on the green. Visual splay line, fire, & general feedback.**

Wendy Malloy gave a robust critique of the lack of risk assessment of fire hazard and visual splay line on The Green as a result of the cutting regime (Re-wilding).

**Action: Paul Hartwell to evaluate.**

**(g) Request for new Councillors.**

The Parish Council are still look for two new councillors, if anyone is interested.

**(h) Update on playground inspections regime**

The Council will be keeping a record of the weekly inspections of the two playing equipment areas using Whatsapp to satisfy insurance requirements. These inspections are only to look for obvious hazard (broken glass etc.) and are not formal structural inspections. The messages will be backed up annually and recorded.

The new ROSPA report on the playground has just been produced and will be reported back at the next meeting.

**Action: Clerk**

**(i) Drive Safe.**

The valiant efforts of the Drive safe crew were reported showing a continuing trend of speeding in the village. We are pleased to report new volunteers and are always looking for more.

Signed by the Chairman.....



Dated.....

4/8/23

#### 4. ADMINISTRATION

**(i) Correspondence not already covered above and that required action by the Council.** There was none.

**(ii) Finance** The schedule of payments was approved together with the report on expenditure for the previous month.

#### **FINANCE SCHEDULE**

a. Cheques /payments for approval. The Council agreed the following payments:-

☑ Clerk Salary and PAYE

☑ Clerk expenses:

EE Sim card due 15/06/2023 period 7 June to 6 July £10.28 inc VAT unreclaimable

Microsoft Clerk Office Suite due 25/6/2023 £9.40 ex VAT

Microsoft Cllr Emails due 25/6/2023 £18.00 ex VAT

Various stationery – £26.98 and ink £100.48

☑ Training – 3 courses @£30 each = £90.00 Cllr Hartwell, Cllr Buchan, Clerk  
Cheques/payments received

☑ £720 contribution to the Marquee from organisers of event

☑ £87.50 jubilee mugs

Pre agreed contractual / required payments\*

☑ MW Agri for June £889.20 ex VAT

☑ SRT Warden Services for June 2023 £220 ex VAT

☑ Village Hall March Booking £54

To note payments made

BHIB Insurance £699.26

Marquee insurance £107

**(iii) Health and Safety** – ROSPA report to be discussed at next meeting.

#### **(iv) Planning Schedule**

23/01173/RET Elspeth Palmer

Reference: 23/01173/RET Church Farm House

Proposal: Retention of 1.2m high post and rail fencing and 5[no] access field gates as installed to enclose and protect recent areas of tree planting. LGPC supported the principle of protecting the trees but due to wider conservation concerns put in a Neutral decision to DBC. **LGPC decision: Neutral**

Reference: 23/01209/LBC Laura Bushby

Manor Cottage

Proposal: Single storey side extension.

**LGPC decision: Neutral**

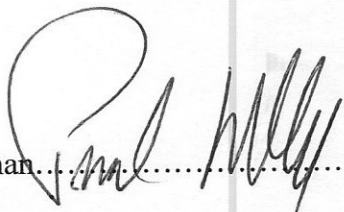
Reference: 23/01315/TCA Shona Russell

1 Little Gaddesden House

Proposal: Felling of T1 and T2 1 Ash (dieback) 1 Poplar in paddock between LG Ho driveway and Robin Hood Ho.

**LGPC decision: Neutral**

Signed by the Chairman



Dated

7/8/23

Reference: 23/01290/FHA Martin Stickley  
33 Nettleden Road Two Storey side extension minor internal alterations. Minor alterations to landscaping. Access gate to side.

**LGPC decision: Neutral**

Reference: 23/01341/LBC Sally Robbins  
The Bungalow Home Farm Works

Proposal: Demolition of existing bungalow and annex and construction of replacement dwelling. Change of use of listed and curtilage listed barns to residential use, conversion of curtilage listed barn to ancillary accommodation for replacement dwelling, demolition of modern extensions to listed barns.

**LGPC decision: Support**

Reference: 23/01359/FUL Heather Edey  
Old Cottage Paddock Nettleden Road

Proposal: Demolition Construction of new dwelling with detached garage, additional access, new pond, bund and associated landscaping.

**LGPC decision: Neutral**

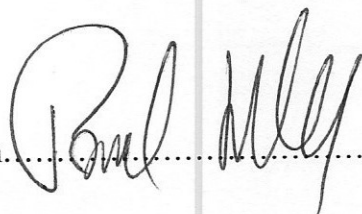
#### 5. COUNCILLOR UPDATE

David Brattle asked to confirm spending of £400 on racking for the village archive. **This was AGREED.**

6. The next meeting is on Monday 7th August 2023 at 7.30pm in the Village Hall

The meeting closed at c21.10

Signed by the Chairman.....



Dated.....

4/8/23.....