



LITTLE GADDES DEN *parish council*

THE PARISH COUNCILLORS ARE SUMMONED TO THE COUNCIL MEETING
OF LITTLE GADDES DEN PARISH COUNCIL WHICH WILL TAKE PLACE AT THE VILLAGE HALL on
Monday April 15th, 2024 at 7.30pm
ALL MEMBERS OF THE PARISH AND PRESS ARE INVITED TO ATTEND

Agenda

1. FORMALITIES

(i) Welcome from the Chairman...

(ii) To receive and accept apologies for absence.

(iii) Declarations of interest and dispensations.

- 1) To receive declarations of interest from Councillors on items on the agenda
- 2) To receive written requests for dispensations for declarable interests
- 3) To grant any requests for dispensations as appropriate

(iv) Minutes. To confirm as a true and accurate record the minutes of Little Gaddesden Parish Council meetings held on 18th March 2024.

2. OPEN SESSION FOR MEMBERS OF THE PUBLIC.

The Parish Council welcomes attendance of the public. Anyone who wishes to speak will be invited to do so by the Chairman. If possible, please give advance notice of your question to the Clerk by email clerk@littlegaddesdenpc.org.uk to so that the Clerk can circulate to the Councillors ahead of the meeting.

3. REPORTS and MATTERS ARISING

- a) To receive a report from Hertfordshire Constabulary – PCSO if attending, otherwise Clerk
- b) Update on the current enforcement issues at Church Road including expenditure and agree associated actions Cllr Kelly
- c) Update on Banking costs and arrangements Clerk
- d) To agree the year end documentation, the preliminary report from the internal auditor where available, and any actions Cllr Hartwell & Clerk
- e) To agree actions / disposal of the Jubilee Mugs Cllr Kelly
- f) Agree Privacy Notice Staff and Public Cllr Scott
- g) To agree any actions required in relation to the upcoming Annual Parish Meeting and Annual Meeting of the Electorate to be held in May
- h) To agree next steps regarding the generous offer of a donation to replace dead trees flanking the memorial seat on the corner of the verge opposite Church Road Cllr Hyde

4. ADMINISTRATION

(i) Correspondence - To receive a summary of any correspondence that requires action, and that is not already covered in the agenda

Items still requiring response include erosion of the green and insurance for volunteers.

(ii) Finance: The Council will consider whether to approve the following

- a) Clerk Remuneration/PAYE/Pension
- b) the appended schedule of payments for April
- c) any additional payments following the last meeting

- d) the report on expenditure 1st March 2024 to 31 March 2024 and performance against budget update
- e) the report on expenditure for the tax year 1 March 2023-31 March 2024

(iii) Health and Safety.

- To report on the recent playground inspections
- To report on the LGPC compliance with LGPC insurance criteria regarding repair and maintenance of playground equipment
- To note upcoming ROSPA Playsafety Inspection – May 2024

(iv) Planning – see Schedules attached

- To seek any responses from the Public regarding the applications received since last meeting.
- To agree the wording of the consultation responses to DBC in respect of the applications received
- Where applications are received after the publication of the Main Agenda, and where it has been possible for the Council to consider these, such applications will also be included in the meeting for a decision.

5. COUNCILLOR UPDATE / agenda items for next meeting

Items raised are for discussion only, no resolutions can be made on items that did not form part of the agenda but new matters can by agreement of the Council be added to the agenda of the next Parish meeting

6. DATE OF NEXT MEETING

May 20th – Annual Meeting and Annual meeting of the electorate

7. DATES OF MEETINGS FOR THE REST OF THE YEAR

June 17th

July – No meeting

August - 5 August *

September 16th

October 21st

November 18th

December 9th *

Vicki Fruish, Clerk

Attachments

PARISH CLERK *Vicki Fruish*
The Village Hall Church Road,
Little Gaddesden, Berkhamsted, HP4 1NX
Mobile: 07951 105801
Email: clerk@littlegaddesdenpc.org.uk

15 April 2024

LGPC Council Meeting

Item 4 (ii) Finance – Schedule

b) To approve the appended schedule of payments for April

Payee	Purpose	Expenditure ex vat	Vat	Expenditure inc vat
Reimbursement	Expenses-LGPC monthly phone fees 7 Apr to 6 May	10.28		10.28
Reimbursement	Expenses-Microsoft-Cllr Emails 1/4 to31/04	19.80	3.96	23.76
Reimbursement	Expenses-Microsoft-LGPC MSO & Email 1/4to31/4	10.30	2.06	12.36
Scottish Power	Electricity	15.82	.79	16.61
Village Hall	LGPC Official Monthly Meetings - Room Hire	64.00		64.00
MW Agri	Grounds maintenance- April estimate			
SRT Warden Services	Warden Services for April	220.00	44.00	264.00
Information Commissioner	Data Protection (Charges and Information) Regulations 2018 (the Regulations) annual data protection fee, Expires 15/5/2024	40.00		40.00
HAPTC Membership subscription	Membership 1 April 2024 to 31 March 2025 . £608.40 plus £69.24 NALC	677.64		677.64
M Systems	Assisting Cllr	17.50		17.50

Additional authorised payments made in March/April for the record

15 April 2024

LGPC Council Meeting

Item 4 (iv) Planning– Schedule

Planning Applications received since the last meeting of the Parish Council

For public comment before decision by Parish Council

Date received	Address	Post Code	Proposal	Application number	LGPC Decision
21/03/2024	The Bungalow Nettleden Road Little Gaddesden Berkhamsted Hertfordshire		Demolition of existing bungalow and annex and construction of replacement dwelling. Conversion of listed and curtilage barns for residential use, conversion of curtilage listed barn to ancillary accommodation for replacement dwelling, demolition of modern extensions to listed barn (amended scheme)	24/00622/LBC	
25/03/2024	5 Church Road Little Gaddesden	HP4 1NX	Felling of evergreen tree at front of property	24/00696/TCA	
27/03/2024	Priory End, Alderton Drive	HP4 1NB	Demolition of existing dwelling and outbuildings and construction of a replacement dwelling, with associated landscaping.	24/00685/FUL	
04/04/2024	2 Little G House Nettleden Rd	HP4 1PL	Part removal of internal wall and the blocking off of internal cella	24/00743/LBC	

Enforcement matters current on DBC Planning Website

Address	Post Code	Enforcment issues	Application number	Status	Last checked
Land At Church Road Little Gaddesden Berkhamsted Hertfordshire HP4 1NZ	HP41NX	Extension to existing building, construction of aviary building,dog cage and siting of caravan,blue lorry and other vehicles/trailors	E/23/00123/NPP	Received: Thu 16 Mar 2023 Status: Pending Consideration	04/04/2024
Land At Church Road Little Gaddesden Berkhamsted Hertfordshire HP4 1NZ	HP41NX	Alleged change of use of land to recreational use	E/23/00338/COL	Received: Tue 22 Aug 2023 Status: Pending Consideration	04/04/2024
Coach House Beaney Farm Nettleden Rd	HP41PE	1) A large concrete slab has been installed. 2) Underground engineering work for cesspit has been completed. 3) A tree was removed in a Conservation area.	E/22/00106/MULTI	Received April 2022 Pending Consideration	04/04/2024
Ashridge House Ashridge Park Little Gaddesden Berkhamsted Hertfordshire HP4 1NS	HP4 1NS	Unauthorised change of use to Hotel and Temporary car park	E/23/00023/NPP	Received: Mon 23 Jan 2023 Status: Pending Consideration	04/04/2024
Ashridge House Ashridge Park Little Gaddesden Berkhamsted Hertfordshire HP4 1NS	HP4 1NS	1, Unauthorised repairs to fountain rear of house. 2 Painting to principle rooms. 3. Souterrain and adjacent designed landscape. 4. The Chapel	E/22/00315/MULTI	Status: Pending Consideration	04/04/2024