



LITTLE GADDES DEN *parish council*

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON

Draft - Monday 18th March 2024

PLEASE NOTE THAT MINUTES ARE ALSO PUBLISHED ON THE WEB SITE

<https://littlegaddesdenpc.org.uk>

The meeting commenced at 7.30 pm.

PRESENT: Cllrs Holland, Hyde, Kelly, Scott

APOLOGIES: There were apologies for absence from Cllr Gall and Hartwell. C/Cllr - Terry Douris was not in attendance. 8 Members of the Public were present.

1. FORMALITIES

The Chairman welcomed everyone to the meeting and explained how the meeting would be run. The attendance of Councillors was noted in the register.

Approval of the Minutes. The Minutes were agreed as a correct record of the meeting and were signed at the end of the meeting.

There was no declared conflict of interest.

2. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The Chairman of the Village Hall noted that despite the installation of new signs stating that overnight parking was not allowed, a white van was currently parked in the corner of the car park and looked as if it was going to be there overnight. The number plate had been taken and the Chairman would investigate.

3. REPORTS AND MATTERS ARISING

(a) To receive a report from Hertfordshire Constabulary.

No crime figures had been received from Lee Clements Hertfordshire Constabulary .

(b) Update on the current enforcement issues at Church Road

- Cllr Kelly

The meeting was informed that information was awaited from

- the Court in respect of the legal action against Dacorum Borough Council
- the Planning Inspectorate in respect of the building

It was noted that:

- the deadline for compliance with the legal agreement had passed.
- the blue Daf truck and generator had been removed.
- the removal of the blue van had destroyed the fence and resulted in very poor repairs.
- the dark car was still permanently parked on site as was the caravan and various clutter.
- many residents no longer walked the paths due to anti-social behaviour and the presence of a large dog tethered or off lead. Additionally reports of nuisance barking from the dog on the field had been received.

(c) To discuss the request for access to thermal imaging camera**Cllr Hyde**

Following a resident's investigation into and request that LGPC explore community access to thermal imaging camera's as part of LGPC sustainability/Greener Gaddesden aspirations, Cllr Hyde reported that:

- Volunteers from Sustainable Tring conducted an assessment of an LG property to demonstrate their approach, camera and report
- Tring had received grant funding for the camera
- Assessments could only be effectively conducted during the colder seasons
- The Tilley's had volunteered to conduct assessments as part of a team of trained assessors should the Council decide to support thermal imaging.

The thermal imaging report on the house in LG was shared with Cllrs and those present.

Cllr Hyde and the resident were thanked for the time that they had spent on this and the Council agreed to explore grants to enable this.

Action: Clerk to contact DBC and Tring for sources of Grant funding.

Clerk to investigate joining Dacorum Climate Action Network

(d) To agree the asset register

Cllrs confirmed that:

- they had reviewed and agreed the updated asset register.
- the number of benches in the village had increased due to the generosity villagers wishing to remember friends and family members.
- ownership of some benches was not always clear.
- the insurance premiums would not be increased at the upcoming renewal to match the increased number of benches in the village
- that the Council would continue to work with David Brattle and various bench owners to keep benches in the village in good repair.
- the village hall remained on LGPC asset register as it had for many years. As LGPC was Custodian Trustee of the village hall it was noted there might need to be some changes to how it was recorded on the register in the future.

Action: Clerk to progress with insurance valuations for its renewal in June.

Clerk to diarise meetings to discuss any actions which might be required in respect of the village hall.

e) Report on banking costs and banking arrangements and final wording

for compliance with Financial & Management Risk Assessment and Financial Regulations=

- The Clerk reminded the meeting that that Cllr Hartwell and the Clerk had reviewed the format and content and compliance with the Financial & Management Risk Assessment and Financial Regulations.
- The Clerk reported that she had investigated the options and costs of making the NatWest Banking more secure. NatWest were not currently providing existing community organisations with free banking therefore to avoid further delay the Council was asked to approve the cost of £20.00 per month for the provision of additional authorisations on the NatWest Account.

The Council agreed the additional banking costs, the wording of and compliance with, the Financial & Management Risk Assessment and Financial Regulations.

Action: Clerk to set up additional security as soon as possible.

f) To discuss, confirm agreement and compliance with the Financial Regulations, Standing Orders
 Cllrs confirmed that they had read and complied with the Financial Regulations and Standing Orders. The documents were agreed.

(g) To discuss further Councillor recruitment and next steps

Cllr Kelly

The Council was still looking for another Councillor. Residents are encouraged to put themselves forward to Councillor. Also residents are asked to consider how they can assist the Council. It was noted that many individuals assist the Council and village with activities including litter picking, drive safe, Church Road, repairs and providing expert help to the Clerk at key times. This is much appreciated. Do contact one of the Cllrs or the Clerk to let us know how you can assist.

4. ADMINISTRATION

(i) Correspondence not already covered above and that required action by the Council.

This had been responded to and resulted in actions:

- Ashridge Protecting our Roots: LGPC to promote session for horse riders on website.
- Concern raised regarding parking fines arising whilst visiting the pub
- Concern raised regarding a concrete gate post discarded in the footpath following works at Bede Court footpath gate. Reported to DBC on website.

(ii) Finance:

- The Council approved the Clerks Salary, PAYE and Pension.
- The schedule of payments was approved together with the report on expenditure for the previous month.
- The monthly financial report against budget and bank reconciliation was approved.

(iii) Health and Safety

It was noted that

- no concerns had been raised via the Whatsapp monitoring group nor from the public regarding hazards on the playground areas. Cllr Kelly reported he had tested the repairs carried out to the equipment and these were still holding firm.
- repairs noted by ROSPA were outstanding. Cllr Kelly had attained his qualification and was scheduling the repairs to take place during drier weather.
- ROSPA Playsafety had contacted LGPC regarding the annual inspection which was hoped to take place in June

(iv) Planning Schedule

The Planning Schedule was discussed and annotated as attached.

5. COUNCILLOR UPDATE/ Agenda Items for next meeting

- **Cllr Holland** asked if the village was considering any activities to mark DD celebrations 80 year anniversary and suggested an event in the village hall or similar. Kevin Smith agreed to discuss what plans the RBL had to mark the occasion.
- **Cllr Holland** informed the meeting that the PTA of the village school had booked a circus accommodating up to 600 attendees on the playing fields for one night on 19/9. It was noted that this was a Thursday and that the village hall and car park was already booked by the WI, this raised concerns about the availability of parking and passing points given the village hall car park would be full to capacity with WI attendees.
- **Cllr Hyde** provided details from the recent Drive safe report

Location	Time	Total cars passing	Number >30mph
Opposite the Spinney	07:30 to 09:30	279	56

The volunteers were thanked for their assistance in monitoring speeds in the village.

6. The next meeting is on Monday 15th April 2024 at 7.30pm in the Village Hall

The meeting closed at c20.30

18 March 2024**LGPC Council Meeting****Item 4 (ii) Finance – Schedule****b) To approve the appended schedule of payments for March**

Payee	Purpose	Expenditure ex vat	Vat	Expenditure inc vat
Reimbursement	Expenses-LGPC monthly phone fees 7 Mar to 6 April	10.28		10.28
Reimbursement	Expenses-Microsoft-Clr Emails 1/3 to31/03	19.80	3.96	23.76
Reimbursement	Expenses-Microsoft-LGPC MSO & Email 1/3to31/3	10.30	2.06	12.36
Reimbursement	Expenses-office printer ink	102.99		102.99
Scottish Power	Electricity	15.82	.79	16.61
Village Hall	LGPC Official Monthly Meetings - Room Hire	64.00		64.00
MW Agri	Grounds maintenance- March estimate	741.00	148.20	889.20
SRT Warden Services	Warden Services for March	220.00	44.00	264.00

Additional authorised payments made in March for the record

(Little Gaddesden Parish Church – Donation £1,000 approved in February meeting)

(Amber signs – lesser figures for Playground dog signs £86.40 inc Vat and car park signage £76.80 inc Vat higher figures approved)

(HCC SID £375 paid in March not Feb)

18 March 2024**LGPC Council Meeting****Item 4 (iv) Planning– Schedule****Planning Applications received since the last meeting of the Parish Council For public comment before LGPC decision**

Date received	Address	Post Code	Proposal	Application number	LGPC Decision
26/02/2024	Ashridge Management College Ashridge Hou		proposed internal alterations at Monk's Barn and the Coach Hou	24/00310/LBC	Neutral
24/02/2024	Cromer Cottage Nettleden Rd Little G	HP4 1PN	Fell trees.	24/00406/TCA	Support
28/02/2024	Pinetrees The Grovells LG	HP4 1QJ	Variation of condition 4 (approved plans) attached to 23/01476/FHA (Garden Room outbuilding)	24/00451/ROC	Neutral
07/03/2024	Windy Ridge, Hudnall Lane	HP4 1QE	Works to Tree	24/00532/TCA	Support
08/03/2024	44 Nettleden Rd Nrth LG	HP4 1PH	Installation of solar panels on existing garage annex roof	24/00525/FHA	Neutral

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Item 4 (iv) Planning– Schedule

Enforcement matters current on DBC Planning Website

Address	Post Code	Enforcment issues	Application number	Status	Last checked
Land At Church Road Little Gaddesden Berkhamsted Hertfordshire HP4 1NZ	HP41NX	Extension to existing building, construction of aviary building,dog cage and siting of caravan,blue lorry and other vehicles/trailors	E/23/00123/NPP	Received: Thu 16 Mar 2023 Status: Pending Consideration	09/03/2024
Land At Church Road Little Gaddesden Berkhamsted Hertfordshire HP4 1NZ	HP41NX	Alleged change of use of land to recreational use	E/23/00338/COL	Received: Tue 22 Aug 2023 Status: Pending Consideration	09/03/2024
26 Nettleden Road North Little Gaddesden Berkhamsted Hertfordshire HP4 1NU	HP4 1NU	Listed building urgent works	E/24/00031/LBG	Received: Tue 06 Feb 2024 Status: Pending Consideration	09/03/2024
Coach House Beaney Farm Nettleden Rd	HP41PE	1) A large concrete slab has been installed. 2) Underground engineering work for cesspit has been completed. 3) A tree was removed in a Conservation area.	E/22/00106/MULTI/	Received April 2022 Pending Consideration	09/03/2024
Ashridge House Ashridge Park Little Gaddesden Berkhamsted Hertfordshire HP4 1NS	HP4 1NS	Unauthorised change of use to Hotel and Temporary car park	E/23/00023/NPP	Received: Mon 23 Jan 2023 Status: Pending Consideration	09/03/2024
Ashridge House Ashridge Park Little Gaddesden Berkhamsted Hertfordshire HP4 1NS	HP4 1NS	1, Unauthorised repairs to fountain rear of house. 2 Painting to principle rooms. 3. Souterrain and adjacent designed landscape. 4. The Chapel	E/22/00315/MULTI	Not available.	09/03/2024

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